

## Forever Manchester Volunteer Roles

**There are four types of roles available to volunteers with Forever Manchester. Below is a short description of what is expected of volunteers and a list of skills needed to complete the role.**

### **Fundraiser**

We are looking for budding event organisers/fundraisers to put on events in their local community to raise money for Forever Manchester. Events could include a pub quiz, a school reunion, a fete, a comedy night, an open mic night, a fashion show, a bakery sale, a dress down day at work for staff, or any other event you can dream up. We are also looking for individuals to raise funds for the charity by entering races (e.g. Bupa Great Manchester Run), or doing some other form of sponsored activity (e.g. climbing Mount Snowdon).

This is a perfect role for imaginative and motivated volunteers. These opportunities focus on planning and organising, working as a team and overcoming the fear of asking people for money. Strong ideas are needed and a high level of commitment to steer a project from start to end.

### **Event Assistant**

Forever Manchester needs outgoing, social, fun and friendly people to join our street team. The role will include attending events in the Greater Manchester area, fundraising, collecting data, and talking to the general public about the work Forever Manchester does.

This opportunity will enhance communication and team working skills whilst also offering experience working at the biggest events in Greater Manchester. Past events we have been involved with include The Warehouse Project, Ben and Jerry's Festival, Manchester Pride, N4 Loves You Festival, Parklife, and The Flaming Lips gig at Jodrell Bank.

### **PR Assistant**

We are looking for budding PR gurus to aid our Business Development team. The role would include visiting and photographing individuals and groups that have been funded by Forever Manchester, and then writing up a case study. Full training will be provided.

This role suits those who like to write stories, research information, enjoy talking to people and want to learn how to present their written work well.

## **Panel Member**

Forever Manchester needs independent panel members made up of local people and professionals. Panel members are crucial to good grant making. We need individuals who are impartial and interested in what goes on in communities all over Greater Manchester. By volunteering to be a panel member you will have an opportunity to meet like minded people and discuss, and decide, which applications will receive funding from Forever Manchester. You will play an important role in decision making as well as learning a lot about the voluntary sector across Greater Manchester.

This role would appeal to those who are active in their community, opinionated, decisive, and are have good analytical skills.